

# **DISTRICT 36 MONTHLY GROUP CONSCIENCE MEETING**

## **JANUARY 08, 2026**

**Attendance:** Lauren E. (GSR) Big Book East, Ruth C. (GSR) Big Book West, Jeff C. (GSR) Bridge Street, Julie B. (GSR), Dillsburg Group, Craig P. (GSR), Easier Softer Way, Heather L. (GSR & Technology Coordinator) Harrisburg Area Women's BB Study Group, Mark W. (GSR), Hershey Nooner, Matt M. (GSR) Out Of The Dark, Elaine B. (GSR) Set Aside Meeting, Chad P. (GSR), Craig Y. (Archivist) Some are Sicker Than Others, Meghan S. (GSR), Kevin D. (AGSR), There's More To Life, Misty D. (GSR, D36 Intergroup Liaison) There is a Solution, Eric L. (GSR) Vision For You, Bryan E. (GSR) Wellsville Group # 1, Josh G. (GSR) West Shore Area Group, Nicole G. (Treasurer), Nicole P. (Intergroup Liaison), Haley S. (GSR), Mike R. (AGSR), Young People's Group, Angelo S. (ADCM), James O. (DCM), Neill D., Guest, Craig L. (HAYPAA Liaison)

**Meeting Opened:** 6:35 PM

- The meeting opened with the Declaration of Unity: "This we owe to A.A.'s future. To place our common welfare first; To keep our Fellowship united. For on A.A. Unity depend our lives, and the loves of those to come."

**Roll Call: Kim W.**

**Introductions/News from Groups**

**Summaries**

- Eric L. (Vision for You) – 13<sup>th</sup> Anniversary Meeting, Sunday January 18, 2026. This is from 12:00 – 2:00 PM and the guest speaker is Julie. Drinks & snacks to celebrate. Event will be held at: 1323 N. Front Street, Harrisburg at the LGBT Center.
- Chad P. (Some Are Sicker Than Others) – Winter Celebration Friday January 30, 2026. Dinner is at 5:30 PM, Meeting at 6:30 PM and Nikki W. will share her experience, strength and hope. Desserts and side dishes welcome. There will be a 50/50 drawing. Bethany church of the Nazarene, 1605 Parkway West, Harrisburg, PA 17112.
- Bryan E. (Wellsville Group #1) – Their meeting is located very close to Ski Roundtop. Grab your skis and ski first, then join their meeting Friday night at 7:00 PM. Mt. Airy Church, 2020 Pinetown Road, Lewisberry, PA 17339

**Guests**

- Meghan S. (There's More to Life) – has a guest this evening. Kevin D. will be the new AGSR for this group. Welcome Kevin.
- Haley S. (Young People's Group) – has a guest this evening. Mike R. will be the new AGSR for this group. Welcome Mike,
- Craig L. (HAYPAA) – will be joining District 36 as the new Liaison for HAYPAA. Welcome Craig.

- **Monthly Tradition 1:** Each member of Alcoholics Anonymous is but a small part of a great whole. AA must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward. **(Eric L.)**

## OFFICER'S REPORTS

- **Secretary Kim W.**
  - The January draft minutes will be sent out to everyone within 14 days which is required as per the Structure guidelines.
  - December's final minutes and associated files will be sent to Judy for uploading on the D36 website within 1 week from today.
  - Miste D. wanted 2 corrections for the December minutes
    - Under Summaries for Chad P. – change the date to December 26, 2025. Dinner is at 5:30 PM.
    - Under Old Business, 5<sup>th</sup> bullet down, the Ad-Hoc committee meeting is at 5:30 PM.
    - Under New Business – move parenthesis in front of for under the a) in New Motion.
  - Haley S. made a motion to accept the minutes and Mark W. 2<sup>nd</sup>. The motion passed with substantial unanimity.
- **Treasurer Nicole G.**
  - See Treasurer report
  - There were 2 contributions this past month
  - We are currently operating above Prudent Reserve
  - Haley S. made a motion to accept the Treasurer Report and Julie B. 2<sup>nd</sup>. The motion passed with substantial unanimity.
- **Officer-at-Large (OAL)**
  - Position is open
- **ADCM Angelo S.**
  - Important Take Aways!
    - New GSR's/AGSR's can request the GSR Kit and register as your group new GSR/AGSR by logging into area59aa.org. Click on Forms, then click on Group changes Form, fill in the requested information and click Submit. You will need your group number. It can be obtained from James O., DCM. Any questions please reach out to Angelo S.
    - It is strongly suggested that committees meet monthly and have a report that can be presented at the D36 monthly meeting by the chair of the committee. Please see the D36 Structure Manual, page 18.
    - See report.

- **DCM James O.**
  - Important Take Aways!
    - Sepia & Area 59 Share-A-Day breakout topics
      - Came to believe in a Power greater than myself
      - Unity we stand, divided we stagger
      - Why should I go to my home group's business meeting
      - Anonymity and social media
    - The length of District meetings are allocated for 105 minutes long. See the D36 Structure Manual, page 5
    - Katie M. is the Area 59's Officer-At-Large because she was the runner up.
    - See DCM Report

### **SUBCOMMITTEE REPORTS**

- **Archives** - Mark W. (Chair)
  - No report
- **Structure** – Josh G. (Chair)
  - No report
- **Workshop** –Heather L.
  - Heather L. collaborated with the activities committee of Intergroup and the Workshop will be **NOT** be scheduled for Saturday February 21, 2026, instead it will be **TBD**. A flyer is on the way!! This will be held at Bridge Street, New Cumberland.
  - Julie B. and Mike R. will join the Workshop committee.
- **Finance** – Meghan S. (Chair)
  - The finance committee worked on completing the Proposed Budget for 2026.
- **BTG** – There is currently no chair for this committee.
  - No report
- **Ad-Hoc District Split** – Eric L.
  - Eric L. would like to stand for this committee

### **LIAISON REPORTS**

#### **District 36 Archivist** – Craig Y.

- Craig found documents as he was archiving about Active & Inactive meetings. If anyone is interested in seeing the documents, Craig can email a copy to you.

#### **District 36 Technology Coordinator** – Heather L.

- Announces that we now have WIFI in the 19<sup>th</sup> Street building.

#### **Bridging the Gap (BTG)** – Kristen P.

- Not present but she gave her report to James O. stating that she had no new contacts in December.

#### **District 36 Intergroup** – Miste D.

- Miste D. presented her report at the January meeting and all went well

#### **Harrisburg Intergroup** – Nicole P.

- Intergroup met on January 8, 2026:
  - Hotline is covered for all months in 2026. The list is located on the website

- Literature prices will go up effective February 1, 2026. Book prices will increase by \$3/book and Pamphlets and all other items will increase by 15%
- Treatments and Institutions – plenty of months need coverage. If interested please contact Nicole P. at 920-470-1405 and she will put you in contact with Trevor B.\*\*\*Note- there have been some last minute cancellations recently. If you take a commitment, AA teaches us to show up and get the job done.
- Judy is working on creating a new website. Intergroup’s interface is outdated. This will be a seamless transfer.
- History manuscript is finished and they are currently getting printing quotes. It will be available soon.
- Al-Anon 76<sup>th</sup> Anniversary Event is scheduled for April 25, 2026.
- We have a new Activities Chair
- All bylaw changes passed!
- Elaine B. asks how events that don’t fit the criteria for posting on the website get disseminated to the people. Nicole will ask that question at the next Intergroup meeting

### **OLD BUSINESS**

- Group discussion on Ad-Hoc Committee Action Plan for solutions inventory. **Nicole P.**
  - Question # 4 – understanding the role of a GSR. Things you can do are: get a GSR kit, read the Structure Manual, get a service sponsor.
  - Question # 7 – Robert’s Rules of Order were discussed. See the attached form, *Robert’s Rules of Order Cheat Sheet*. Very helpful!
  - Question # 8 - very similar to Question # 7. How to submit a motion. Is it written properly or well? It is important to raise your hand to be recognized to talk.
  - The Ad-Hoc committee met twice since the last District meeting.

### **NEW BUSINESS**

- Haley S. made a motion to accept the District 2026 proposed budget and Eric L. 2<sup>nd</sup>. The motion passed with substantial unanimity. Then a discussion occurred, and there was a change to the hotel category from \$954.48 to \$1277.48. This was to accommodate NERASSA. Then Elaine B. made a motion to accept these changes and Matt M. 2<sup>nd</sup> and it passed with substantial unanimity. Nicole will send out a revised proposed budget for 2026.
  - Julie B. asked why we didn’t make a contribution to GSO and that was because we were operating under prudent reserve.
- HAYPAA – Neill D. is working with Craig L. on some events that will be sponsored by HAYPAA.
  - HAYPAA will host with committees on:
    - What is HAYPAA?
    - What is PENNSCYPA?
  - HAYPAA will host an event at Lehigh Valley around April 4<sup>th</sup> or 18<sup>th</sup>. This will have a dance afterwards with a DJ. There will be a novel cost for this event.
  - They will also Cohost with District 36 on how Districts and HAYPAA can work together maybe sometime this summer.

- **Concept 1:** The final responsibility and the ultimate authority for AA world services should always reside in the collective conscience of our whole Fellowship. **(Elaine B.)**

## **VOLUNTEERS**

**Tradition 2:** Meghan S.

**Concept 2:** Haley S.

By a show of hands, the meeting ended with substantial unanimity.

**Meeting ended:** 7:43 PM

**Next Meeting:** February 9, 2026 at 6:30 PM

**Closed with Responsibility Declaration:** “I am responsible when anyone, anywhere, reaches out for help. I want the hand of A.A. always to be there. And for that – I am responsible.”

### **Attachments:**

- Agenda
- DCM Report
- ADCM Report
- Treasurer Report
- Proposed D36 Budget 2026
- Robert’s Rules of Order Cheat Sheet
- Some Are Sicker than Others – Winter Celebration
- Area 59 Treatment/Accessibilities subcommittee and District 68 – A Bilingual Share-A-Day
- All Intergroup Day
- Group Listings (Active, Inactive, Active Unknown)
- Sepia & Area 59 Share-A-Day
- AA Area 59 DCM Sharing Session on Leadership in Service
- 13<sup>th</sup> Anniversary – Vision For You Flyer

District 36 Meeting Agenda  
Monday January 12th, 2026  
Zoom ID:714 4907 7606 PW:D36

- Welcome everyone and let us now bring the District 36 meeting to order.
- We will open with the Declaration of Unity: “This we owe to A.A.’s future: To place our common welfare first; To keep our Fellowship united. For on A.A. Unity depend our lives, and the lives of those to come.”
- Roll Call: Kim W. News from groups: summaries/actions  
Name:  
Home Group:  
Position:  
Summaries: (group announcements)  
Actions: (items groups want discussed)  
Guests:
- Tradition 1:(Long Form) Eric L. Each member of Alcoholics Anonymous is but a small part of a great whole. A.A. must continue to live or most of us will surely die. Hence our common welfare comes first. But individual welfare follows close afterward.
- Secretary- Kim W.
- Treasurer- Nicole G.
- Officer at Large- Open Position
- A.D.C.M.-Angelo S.
- D.C.M. James O.

Subcommittee Reports:

- Archives: Mark W.
- Structure: Josh G.
- Workshop:
- Finance: Meghan S.
- Bridging The Gap:
- Ad-Hoc District Split:Open Position

Liaison Reports:

- District 36 Archivist: Craig Y.
- District 36 Technology Coordinator: Heather L.
- Bridging The Gap Coordinator: Kristen P.
- District 36 Intergroup liaison: Misty D.
- Harrisburg Intergroup Liaison: Nicole P.

Old Business:

- Group Ad-Hoc Committee Action Plan for Solutions inventory. Nic R.

New Business:

- Vote on 2026 District 36 budget.
- Concept 1:(Long Form) Elaine B. The final responsibility and the ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship

Volunteers:

- Tradition 2:
- Concept 2:

Next Meeting :February 9th, 2026 at 6:30 PM

- Close with Responsibility Declaration: “I am responsible when anyone, anywhere, reaches out for help. I want the hand of A.A. always to be there. And for that – I am responsible.”

D.C.M. Report  
January 01/12/2026

**In Attendance:**

- Hershey Group 68th Anniversary Dinner December 13, 2025, 5-8:30 PM Derry Presbyterian Church
- 12/14/2025 Area 1st Quarterly Meeting 2901 Willow Street Pike Willow Street, PA 17584 Area59 Archives Subcommittee meeting in person @ 1st Area Quarterly meeting.
- 01/04.2026 A59 Archives Virtual Subcommittee meeting 9a.m-10:00am
- 01/04.2026 Area 59 Sepia &Area 59 Share-A-Day Planning Meeting Virtual 10:00am-1:00pm
- 01/04/2026 Parliamentary Procedure Virtual 6:30PM

**Will Be Attending:**

- 01/24/2026 DCM Sharing Session And Mini Planning:Trinity Reformed Church UCC, 532 East Main Street, Collegeville, PA 19426 United States time TBD
- 01/30/2026(Rescheduled) Some Are Sicker Than Others Winter Celebration Dinner @5:30pm Speaker 6:30pm Bethany Church of the Nazarene 1605 Parkway West Harrisburg, PA 17112
- 01/31/2026 10:00am-2:00pm SEPIA & Area 59 Share-A-Day First Presbyterian Church-Levittown,5918 Bristol Emilie Rd Levittown, 19057
- 02/01/2026 Parliamentary Procedure Virtual 6:30PM

**What's News:**

- Sepia & Area 59 Share A Day breakout topics
  - 1.Came to Believe in a Power greater than myself
  - 2.United we stand,divided we stagger
  - 3.Why should i go to my home group's business meeting
  - 4.Anonymity and social media
- It has been brought to our attention that People are not aware our district meetings are 105 minutes long: 1 hour 45 minutes Pg. 5-1st paragraph Dist.36 structure manual
- Expect an Email in late February with the Agenda items & Background information for the 76th G.S.C. (time sensitive Feedback requested) from the GSR's homegroups.
- April 11th will be a pre-conference sharing session with districts GSR's
- Katie M. is Area 59's Officer At Large as she was runner up. Katie automatically fills the position.
- Three Class A Trustees Join the General Service Board for 6years. 5 Class B Trustees and 2 AAWS nontrustee directors join the AAWS board.Box 459 has the information
- Celebrating 50 Years of the GSO Archives: A Legacy Preserved opened in 1975

- Here are a few interesting statistics from the weekend at EPGSA
- Total Attendance: 690, Gallons of Coffee (Hotel): 200,
- Voting Members: 313, Gallons of Coffee (Hospitality): 48, GSR's 270, 15 Cases of Water (Hospitality): , GSB Contributions: \$1,900
- Motions can be submitted 1 week prior to the next District meeting to be added to the agenda [dcmd36a59@gmail.com](mailto:dcmd36a59@gmail.com)
- We ask that you read our business meeting minutes prior to the next district meeting and submit any questions or corrections to Kim W. [secretaryd36a59@gmail.com](mailto:secretaryd36a59@gmail.com)
- It is suggested to attend at least 1 quarterly area meeting a year.

### **Robert's Rules Of Order**

- - Every month on the First Sunday @ 6:30pm until Dec 6, 2026, 20 occurrence(s)  
Meeting ID: 870 2282 0237 Passcode: 991950 ● +1 305 224 1968  
US,,87022820237#,,,,\*991950# US ● +1 309 205 3325  
US,,87022820237#,,,,\*991950# US ● A useful source for A.A. news, Box 4-5-9 is a quarterly newsletter from the U.S./Canada General Service Office. Free sign up with your name and e=mail

Helpful Links- Just click and go

[GSR KIT](#)

[Safety Card for A.A. Groups | Alcoholics Anonymous](#)

[SMF-223 - FAQ on Practicing the Seventh Tradition at Virtual ...](#)

[DISTRICT 36 STRUCTURE MANUAL - aaHarrisburg.org](#)

Grateful in Service,

James O. D.C.M. D.36

[dcmd36a59@gmail.com](mailto:dcmd36a59@gmail.com)

**ADCM REPORT**  
**January 12, 2026**  
**Zoom ID: 714 4907 7806. Password: D36**

**Attended:**

- Stoney Creek Serenity Group December 16, 2025. Zion Lutheran Church, Dauphin, PA.
- Inventory AD-HOC Committee Meeting. December 22, 2025. Camp Hill Giants Food Store. Camp Hill, PA
- Harrisburg Fellowship House Christmas Alcathon. December 25, 2025. 1251 S. 19th St. Harrisburg, PA.
- York Area Intergroup New Years Alcathon. January 1, 2026. St. Peter's Lutheran Church, 947 N. George St. York, PA.
- Inventory AD-HOC Committee Meeting. January 5, 2026. Harrisburg Fellowship House, 1251 S. 19th St. Harrisburg, PA.

**Please Review**

- New **GSR's/AGSR's** can request the GSR Kit and register as your group new **GSR/AGSR** by logging into [area59aa.org](http://area59aa.org). Click on **Forms** then click on **Group Changes Form**, fill in the requested information and click **Submit** You will need your group number. It can be obtained from James O. DCM. Any Questions please see me after the meeting.
- New **GSR's/AGSR's**, the AA Service Manuel/Twelve Concept for World Services is not included with the GSR kit. You can ask your home group to purchase it for you. You can also Purchase it from Intergroup office during the District meeting or download it at [aaharrisburg.org](http://aaharrisburg.org).
- It is strongly suggested that Committees meet monthly and have a report that the Committee chair can present at District 36 Monthly Meetings. For more information see page 18 of **District 36 Structure Manual**.
- Please remember to go over previous meeting minutes and submit any question or changes to Kim W. (D36 Secretary). [secretaryd36a59@gmail.com](mailto:secretaryd36a59@gmail.com).
- Submit any new motion at least 1 week (7 Days) prior to the next District meeting to D36 DCM at [dcmd36a59@gmail.com](mailto:dcmd36a59@gmail.com).
- Please keep your home group informed about [area59aa.org](http://area59aa.org). [aaharrisburg.org](http://aaharrisburg.org) and [aa.org](http://aa.org). Vast amount of information.

**Any Question Please Feel Free to See Me After the Meeting**

**Thank You for your service,**

Angelo S.

Trusted Servant



Proposed District 36 Budget for 2026			
Income			
	Actual 2025 Income	2026 Budget Projection	Difference
Projected contributions	\$6,384.12	\$6,384.12	\$0.00
Prudent reserve	\$1,500.00	\$1,500.00	\$0.00
<b>Projected YTD Total</b>	<b>\$7,884.12</b>	<b>\$7,884.12</b>	
Expenses			
Category	Actual 2025 Expenses	2026 Budget	Difference
Mileage:	\$556.95	\$2,043.15	\$1,486.20
Conference Reg. (NERASSA, EPGSA):	\$0.00	\$125.00	\$125.00
Meals (EPGSA, NERASSA):	\$0.00	\$190.00	\$190.00
Hotel:	\$710.48	\$1,277.48	\$567.00
Workshops:	\$0.00	\$1,000.00	\$1,000.00
Printing (HAI):	\$60.00	\$60.00	\$0.00
Archives	\$244.68	\$300.00	\$55.32
GSO Contribution:	\$0.00	\$0.00	\$0.00
Area Contribution:	\$0.00	\$0.00	\$0.00
Contributions:	\$100.00	\$100.00	\$0.00
Rent:	\$360.00	\$360.00	\$0.00
Postage (stamps)	\$6.24	\$15.00	\$8.76
Misc. Other:	\$204.84	\$200.00	-\$4.84
Zoom:	\$219.17	\$131.81	-\$87.36
Internet	\$360.00	\$180.00	-\$180.00
PO Box	\$244.00	\$244.00	\$0.00
Reserve:	\$1,500.00	\$1,500.00	\$0.00
<b>Total:</b>	<b>\$4,566.36</b>	<b>\$7,726.44</b>	<b>\$3,160.08</b>

2026 Budget: \$527.34 (2025 Actual Travel costs) + Nerassa Costs (\$452 flight, \$85.54 mileage, \$45 hotel parking) + Misc. \$300

\$35, 2 people for EPGSA + \$55 NERASSA=\$125

\$190 (Nerassa)

\$710.48 EPGSA + \$567 Nerassa = \$1,277.48

Based on 2024 Budget (\$1,267.59)

\$20 to HAI triannually

EPGSA Hospitality Contribution

\$180 to Fellowship House biannually

2025: Printing (Structure Manuals), PO Box Key, D36 Inventory Meals & Church

Switching to T-Mobile Jan. 2026. New payment is \$15/mo.: \$15\*12 months=180

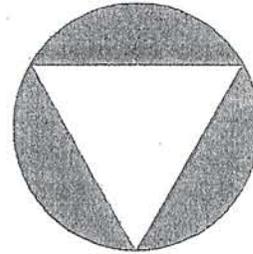
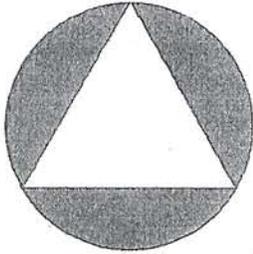
\$116 biannually

**\$157.68** Projected Income Remaining after Projected Expenses

1 year operating expenses	
Internet - Fellowship House	\$180.00 yearly
HAI Printing	\$60.00 yearly
Rent - Fellowship House	\$360.00 yearly
PO Box	\$244.00 yearly
Zoom	\$131.81 yearly
<b>Total Yearly Fixed Costs</b>	<b>\$975.81</b>

AREA 59 PRESENTS

# ALL INTERGROUP DAY



## Join Us To Listen, Learn, and Share:

- Roundtables
- Panel Discussions
- Open Sharing
- Unity In Action

All Intergroup Day is a collaborative gathering where Intergroups, Central Offices, and Districts By Committee come together to share experience, strengthen unity, and celebrate the vital hand-in-hand work that connects the still-suffering alcoholic to our Fellowship.

## Where and When?

**March 28th, 2026**

**Easy Does It Inc.**

**1300 Hilltop Rd**

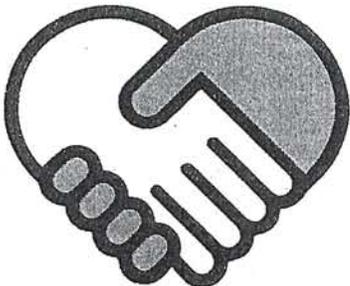
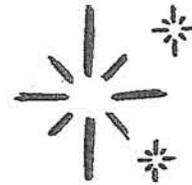
**Leesport, PA 19533**

**Doors Open at 10am**

**Program from 11am-3pm**

**Continental Breakfast and**

**Lunch will be provided**



**Get Out Your Head- Do  
Service Instead!**

For More Information, Email:  
[alt-delegate@area59aa.org](mailto:alt-delegate@area59aa.org)  
[www.area59aa.org](http://www.area59aa.org)

# A VISION FOR YOU

*CELEBRATING OUR*

# 13TH ANNIVERSARY

Jan 18



TIME: 12 PM - 2 PM

GUEST SPEAKER: JULIE



DRINKS & FOOD TO CELEBRATE!

EVENT HELD AT:  
1323 N FRONT ST  
HARRISBURG PA  
THE LGBT CENTER



**A.A. AREA 59**

**DCM**

**SHARING SESSION**

**on Leadership in Service**

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**Speakers, Breakout Sessions, Mini-Assembly  
Planning Session & great FOOD**

**Trinity Reformed U.C.C. Church**

**532 East Main Street, Collegeville, PA 19426**

**Saturday, January 24, 2026 • 10:00 AM to 2:30 PM**

**Hosted by: A.A. District 38**

# AGENDA

Doors open at 09:00

10:00 A.M - Opening and Welcome

10:15-10:35 Pat D. - Past DCM 38

10:35-10:55 Josh D – Past DCM 34

10:55-11:15 Pete B – Past Delegate

11:15-11:45 Questions/Comments

11:45 – 12:30 LUNCH

12:30-12:45 Round Table – Position 1

12:45-1:00 Round Table – Position 2

1:00-1:15 Round Table – Position 3

1:15-1:30 SUMMARY and SHARING

1:30-2:30 MINI PLANNING SESSION

2:30 CLOSE

## Concept IX

*Good service leaders, together with sound and appropriate methods of choosing them, are at all levels indispensable for our future functioning and safety...*

## Set Aside Prayer

*God, please help me set aside everything I think I know about myself, my disease, my past, and the people in my life... so that I may have an open mind and a new experience with all these things. Please help me to see the truth.*



Area 59 Treatment/Accessibilities  
Subcommittee and District 68 Present  
**A BILINGUAL SHARE-A-DAY  
WORKSHOP**



June 6, 2026  
11-3PM

521 Club  
2400 Butter Rd  
Lancaster, PA 17601

Join us for a day of  
unity!

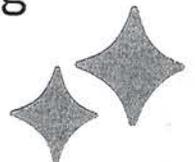
## **ON THE AGENDA**

- Panel Discussions
- Fellowship
- Lunch
- English and Spanish speakers

## **GET INVOLVED!**

For more information  
contact

[TA@area59aa.org](mailto:TA@area59aa.org)



El Subcomite de Tratamiento y  
Acessibilidad y Distrito 68 Presenta  
**UN DÍA DE COMPARTIMIENTO BILINGÜE**



6 de Junio 2026  
11-3PM

521 Club  
2400 Butter Rd  
Lancaster, PA 17601

Acompañenos para  
un día de unidad!

## **EN LA AGENDA**

- Discusiones en panel
- Compañerismo
- Almuerzo
- Oradores en inglés y español

## **ENVUELVA SE!**

Para mas informacion,  
contactenos  
[TA@area59aa.org](mailto:TA@area59aa.org)

## GROUP LISTINGS [Active, Inactive, Active Unknown]

### How a Group Becomes Listed as Active

The first time that group information is forwarded for listing with the G.S.O. we list the group as pending (the 1990 General Service Conference recommended that the General Service Office delay processing new A.A. group information forms for 30 days to allow the local A.A. structure to participate in the process) and assign a Group Service Number. It is a unique number different from that of any other A.A. group. The number is never reassigned, even if the group is disbanded. After the 30-day period has passed the status of the group changes from pending to *Active*.

### How a group becomes *Active Unknown*

1. G.S.O. does not have G.S.R./Contact with a viable address (This usually occurs due to return mail.) The group remains *active* however until some one from the area advises us to *inactivate* the group.

### How a Group becomes Listed as Inactive

1. When the Group Service Representative (G.S.R.), or the main contact for a group advises G.S.O. that their group is no longer holding meetings, G.S.O. *inactivates* the group as requested.
2. If a person other than the G.S.R. or group contact advises G.S.O. that the group is no longer holding meetings, the procedure is as follows:

If the group has a contact, we will send the G.S.R./Contact a letter asking the group to verify that they are no longer holding meetings.

The group has 30 to 35 days to respond. If G.S.O. does not hear from them, the group is *inactivated*. Should G.S.O. hear that the group is holding meetings the group remains in an *active* status.

- 2a. If the group has no contact (*active unknown*) and G.S.O. is advised that the groups *inactive*, we *inactivate* the group.

The decision to continue a group as "active" or to list a group as "inactive" results, on the one hand, from up-to-date input by groups and areas, or, on the other hand, is a consequence of a group or area not providing requested information for group update.

Most areas depend on their District Committee members (D.C.M.s) to annually check the information contained on the Group Information Sheets that are sent out to the areas by G.S.O. and asks them to make sure the information is correct and updated. An additional objective of the D.C.M. is to encourage participation in the registration process by Group Service Representatives.

# ROBERT'S RULES OF ORDER CHEAT SHEET

Robert's Rules of Order is a manual of parliamentary procedures that governs most organizations with boards of directors. Robert's Rules of Order are a provision of each of the SMPS chapter's bylaws normally stated as the following:

*"The rules contained in the most recent edition of Robert's Rules of Order shall provide the rules of procedure for the Chapter where they are not inconsistent with the provisions of the Articles of Incorporation or these bylaws."*

## TYPES OF MOTIONS

- **Main Motion:** Introduce a new item
- **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
- **Privileged Motion:** Urgent or important matter unrelated to pending business
- **Incidental Motion:** Questions procedure of other motions (must consider before the other motion)
- **Motion to Table:** Kills a motion
- **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

## EVERY MOTION HAS 6 STEPS

1. **Motion:** A member rises or raises a hand to signal the chairperson.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions.

**TIP!** If the board is in obvious agreement, the chairperson may save time by stating, "If there is no objection, we will adopt the motion to..." Then wait for any objections. Then say, "Hearing no objections, (state the motion) is adopted." And then state any instructions. If a member objects, first ask for debate, then vote and then announce the vote.

## REQUESTING POINTS OF SOMETHING

Certain situations need attention during the meeting, but they don't require a motion, second, debate or voting. It's permissible to state a point during a meeting where the chairperson needs to handle a situation right away. Board members can declare a Point of Order, Point of Information, Point of Inquiry, or Point of Personal Privilege.

- **Point of Order:** Draws attention to a breach of rules, improper procedure, breaching of established practices, etc.
- **Point of Information:** A member may need to bring up an additional point or additional information (in the form of a nondebatable statement) so that the other members can make fully informed votes.

- **Point of Inquiry:** A member may use point of inquiry to ask for clarification in a report to make better voting decisions.
- **Point of Personal Privilege:** A member may use point of personal privilege to address the physical comfort of the setting such as temperature or noise. Members may also use it to address the accuracy of published reports or the accuracy of a member's conduct.

## TIPS AND REMINDERS FOR CHAIRPERSONS

Robert's Rules of Order, which is also widely known as parliamentary procedure, was developed to ensure that meetings are fair, efficient, democratic and orderly. A skilled chairperson allows all members to voice their opinions in an orderly manner so that everyone in the meeting can hear and be heard. The following tips and reminders will help chairpersons to run a successful and productive meeting without being run over or running over others.

- Follow the agenda to keep the group moving toward its goals.
- Let the group do its own work; don't overcommand.
- Control the flow of the meeting by recognizing members who ask to speak.
- Let all members speak once before allowing anyone to speak a second time.
- When discussions get off-track, gently guide the group back to the agenda.
- Model courtesy and respect, and insist that others do the same.
- Help to develop the board's skills in parliamentary procedure by properly using motions and points of order.
- Give each speaker your undivided attention.
- Keep an emotional pulse on the discussions.
- Allow a consensus to have the final authority of the group.

Action	What to say	Can speaker be interrupted?	Need a second?	Can this be debated?	Can this be amended?	Votes needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by..."	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair's decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	No	Yes	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by _____ minutes."	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a motion	"I move to table..."	No	Yes	No	No	Majority
Verify voice vote with count	"I call for a division."	No	No	No	No	No vote
Object to considering some undiplomatic matter	"I object to consideration of this matter..."	Yes	No	No	No	2/3
Take up a previously tabled item	"I move to take from the table..."	No	Yes	No	No	Majority
* Reconsider something already disposed of	"I move to reconsider our action to..."	Yes	Yes	Yes	Yes	Majority
Consider something out of it scheduled order	"I move to suspend the rules and consider..."	No	Yes	No	No	2/3
Close the meeting for executive session	"I move to go into executive session."	No	Yes	No	No	Majority

\*A member may make a motion to reconsider something that was already disposed; however, the reconsidered motion may not be subsequently reconsidered. A motion to reconsider must be made during the same meeting and can extend to a meeting that lasts for more than one day.

# SEPIA

## & AREA 59

# SHARE A DAY

Share A Day is designed to inform the Fellowship of 12 Step opportunities available so that we may better our common job of reaching the alcoholic who still suffers.

### Where and When?

January 31<sup>st</sup>, 2026

First Presbyterian Church of Levittown

5918 Bristol Emilie Rd  
Levittown, PA 19057

Doors open at 9am  
Program from 10am-2pm

Continental Breakfast and Lunch will  
be served



Free Registration!

**“GET OUT OF YOUR HEAD-  
DO SERVICE INSTEAD”**

[WWW.AASEPIA.ORG](http://WWW.AASEPIA.ORG)  
[WWW.AREA59AA.ORG](http://WWW.AREA59AA.ORG)

For questions and more information:

[alt-delegate@area59aa.org](mailto:alt-delegate@area59aa.org)

***SOME ARE SICKER THAN OTHERS***

***WINTER CELEBRATION  
FRIDAY, JANUARY 30, 2026***

***DINNER IS AT 5:30PM  
MEETING IS AT 6:30PM***

***NIKKI W WILL SHARE  
HER EXPERIENCE, STRENGTH AND HOPE***

***BETHANY CHURCH OF THE NAZARENE  
1605 PARKWAY WEST  
HARRISBURG, PA 17112***

***PLEASE BRING A SIDE DISH OR DESSERT.  
50/50 DRAWING***