

**Harrisburg Area Intergroup**  
**1251 South 19<sup>th</sup> Street, Harrisburg PA 17104**  
**9 / 1 / 2022**

**Meeting Minutes**

**Meeting opened at 6:30 PM** with Serenity Prayer

**Call to order: 6:31 PM**

**Role: 28 officers** (*actual headcount*)

- **22** Groups Represented (*as per attendance sign-in sheet*)
- **10** Group Reps present (*as per attendance sign-in sheet*)
- **2** Group Alternate Reps present (*as per attendance sign-in sheet*)
- **10** Other than Group Reps present (*as per attendance sign-in sheet*)

**New Reps Present:**

Josh – Day by Day

Ken S. – PENNSCYPAA Liaison

**Tradition Review: Tradition 9** *Josh B.* – “A.A., as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.”

- As trusted servants, we must always do our best to serve the newcomer.

**Concept 9:** *Jose* – “Good service leaders, together with sound and appropriate methods of choosing them, are at all levels indispensable for our future functioning and safety. The primary world service leadership once exercised by the founders of A.A. must necessarily be assumed by the Trustees of the General Service Board of Alcoholics Anonymous.”

- Trusted servants should lead to serve, rather than govern.
- 3<sup>rd</sup> legacy procedure helps AA elect the most qualified trusted servants.

???

will read **Concept 10** in October

**Secretary Report / Meeting Minutes:**

✓

**Treasurer’s Report:** \*SEE ATTACHMENT\* – ***Treasurer’s Report***

- Standard operating expenses – still above prudent reserve

**Chairperson’s Report:** *Melissa*

- No report

**Committee Reports:**

**Hotline Committee:** *Matt N*

- Big Book East group has hotline this month
- Dillsburg handed phone to BBE after intergroup meeting
- Contact list includes page of Spanish speaking groups, also looking for more contacts. Also can contact Jose if a Spanish speaking person needs support.
- The phone has unlimited text – texting is fine if needed!
- FYI Chris B. is chair of Bridging the Gap, reach out to him if info is needed

**Literature:** *Joyce* \*SEE ATTACHMENT - **Literature Intergroup Report**

- Melissa went over report; we saved money by making bulk purchases!
- Joyce will be away this month, if help needed, email literature

**Sobriety News:** *Jose* \*SEE ATTACHMENT - **HAI Intergroup Website/Committee Meeting Report**

- Events are up to date – check them out!
- Received email from New Hampshire AA hotline asking what we do for our hotline. Melissa will reply to this.
- Print meeting list is up to date – email Jose at [info@aaharrisburg.org](mailto:info@aaharrisburg.org) to report meeting changes!
- Email any AA history in Word format to [info@aaharrisburg.org](mailto:info@aaharrisburg.org)

**Public Information:** *Sandra*

- She is looking to schedule a day to meet for the PI sub-committee meeting
- Discussed PI budget

**Cumberland Corrections:** *Steve*

- Women's: Meetings at 7 PM Monday and Thursday – going great!
- Men's: No update

**Dauphin Corrections:** *Stevie T*

- Women's work release: Meetings on Tuesday evenings, and Saturday mornings – good attendance
- Men's work release: Saturday morning meetings, attendance still low, but working on it
- Dauphin county prison and SCI are still closed – no update has been received in months.
- Perry County prison is doing fine
- Once institutions start opening, literature will be needed and appreciated!
- For more information, contact [corrections@aaharrisburg.org](mailto:corrections@aaharrisburg.org)

**Treatment Centers:** *Jose A.*

- No report

**Activities:**

- Events are in place for 2022 and more details will be given in next month's report - Updated event flyers should be posted on aaharrisburg.org!
- Campout at Pinchot park, Site B is scheduled for September 11<sup>th</sup>- see flyer for details! Bring a chair!
- Chili cookoff in October has been planned

**Accessibilities:** *Joe B.*

- All is well
- Note about Pinchot Park campout: there is handicapped parking available in Site B – call for assistance.

**Finance Sub-Committee:**

- **N/A – Open Chair**

**District 36:** *Neill*

- Still shopping around for quotes to set up WiFi.

**Unity:** *Corey*

- Absent, no report

**Al-Anon:** *Nancy*

- No district meeting in August, but will resume this month
- Annual assembly went well! Also voted on how to handle issues that came up during COVID.
- New people always welcome! Check online for meeting times.
- Picnic/Speaker Meeting on September 10<sup>th</sup>, at 12 PM, South Middleton Pavilion, Boiling Springs

**YPAA Liaison:** *Ken S.*

- Harrisburg Bid Committee Elections were held and went well! Sub-committees need help, anyone can get involved!
- September 24<sup>th</sup> 9 AM -12 PM, Waffles and Wisdom event for the Harrisburg Bid Committee

**History:** *Norm*

- No report

**CPC Committee:**

- Absent

## OLD BUSINESS:

- CPC, PI, and Unity Sub-Committee Chair positions were filled
- Need to discuss what to do with prudent reserve in new business

## NEW BUSINESS

- **Motion:** Without reservation (no expiry), copies of the monthly meeting schedule will be free to all intergroup representatives
  - **Seconded**
    - **Discussion:** Anyone can print these when the office is open
      - **Vote:** 18 Yay – **Passed** Unanimously
- Discussed ideas on how to use our prudent reserve, after reps consulted their homegroups:
  - Check out what other intergroups are doing with their prudent reserve
  - Billboards
    - Now that we have filled the CPC, PI and Unity chairs, more money will be spent in these areas (for example: billboards and/or radio advertising for PI)
  - List of suggested places PI could contact and provide literature:
    - Taxis
    - Police
    - Doctors
    - Lawyers
    - Hotels
    - Hospital ER
  - Intergroup Night Unity Event, including a PowerPoint presentation and a speaker from another larger intergroup to educate members and representatives about the purpose of intergroup and positions.
  - Buy Big Books to give away
  - Corrections and treatment will also use money for literature, once open
  - Field trip to the New York Headquarters
  - Move the funds up the chain
- **The Finance Sub-committee chair position is still open – please announce this at your homegroups!**
- **The CPC, PI and Unity sub-committees will need help now that they are up and running. Let others know they can be of service and join one of these sub-committees!**

Meeting adjourned at 7:31 PM

Closed with – Lord's Prayer (per bylaws)

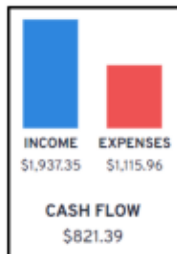
**\*SEE ATTACHMENTS ON FOLLOWING PAGES**

# Monthly Treasurer Report

Year 2022  
Month August

## Category Breakdown

| CATEGORY   | BUDGET          | ACTUAL            |
|--|-----------------|-------------------|
| <b>INCOME</b>                                    | <b>\$700.00</b> | <b>\$1,937.35</b> |
| <b>CONTRIBUTIONS</b>                             | <b>\$700.00</b> | <b>\$1,165.80</b> |
| 19th Street Group Contributions                  |                 | \$301.00          |
| As Bill Sees It Group Contributions              |                 | \$300.00          |
| Individual Contributions                         |                 | \$137.40          |
| Never Too Young Group Contributions              |                 | \$100.00          |
| There Is A Solution Recovery Group Contributions |                 | \$250.00          |
| West Shore Area Women's Group Contributions      |                 | \$77.40           |
| <b>LITERATURE</b>                                | <b>\$0.00</b>   | <b>\$771.55</b>   |
| Literature Proceeds                              | \$0.00          | \$771.55          |
| <b>EXPENSE</b>                                   | <b>\$795.40</b> | <b>\$1,115.96</b> |
| <b>COMMITTEES</b> 22% of budget                  | <b>\$174.82</b> | <b>\$0.00</b>     |
| Cooperation with the Professional Community      | \$20.83         | \$0.00            |
| Corrections                                      | \$66.50         | \$0.00            |
| Institutions                                     | \$41.66         | \$0.00            |
| Public Information                               | \$20.83         | \$0.00            |
| Sobriety News                                    | \$25.00         | \$0.00            |
| <b>LITERATURE</b> 0% of budget                   | <b>\$0.00</b>   | <b>\$533.47</b>   |
| Literature Purchase                              | \$0.00          | \$533.47          |
| <b>OPERATING EXPE</b> 78% of budget              | <b>\$620.58</b> | <b>\$582.49</b>   |
| Rent   | \$425.00        | \$425.00          |
| Verizon Cell Phone                               | \$88.65         | \$90.99           |
| Verizon Internet Hotspot                         | \$0.00          | \$50.61           |
| Zoom   | \$15.89         | \$15.89           |



| BALANCES          | BOOK              | BANK              |
|-------------------|-------------------|-------------------|
| <b>ASSETS</b>     | <b>\$8,875.32</b> | <b>\$9,439.80</b> |
| Checking          | \$6,022.32        | \$6,171.96        |
| Intergroup PayPal | \$0.00            | \$128.18          |
| Petty Cash        | \$70.00           | \$70.00           |
| Prudent Reserve   | \$2,783.00        | \$3,069.66        |

**Pink Can      \$314.41**

# Running Balance (Total Assets)

Account: Checking  
 Show: Statement Transactions  
 Statement: 2022-08-31-Checking

\*\*\* Denotes Pending Transaction

Ending Date: **Aug 31, 2022**

Starting Balance: **\$8,053.93** Net Deposits/ Payments: Match

Ending Balance: **\$8,875.32** Net Withdrawals/ Charges: Match

The "2022-08-31-Checking" statement includes 18 transactions.

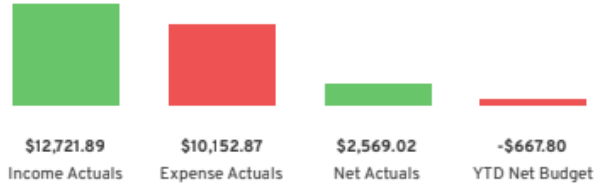
| Date      | Description                       | Category                                 | Amount    | Running Balance |
|-----------|-----------------------------------|--|-----------|-----------------|
|           | Starting Balance                  |  |           | \$8,053.93      |
| 8/4/2022  | Contributions (DK)                | Individual Contributions                 | \$9.22    | \$8,063.15      |
| 8/4/2022  | Paypal Inst Xfer Zoomvideoco      | Zoom                                     | -\$15.89  | \$8,047.26      |
| 8/10/2022 | Check # 108                       | Rent                                     | -\$425.00 | \$7,622.26      |
| 8/16/2022 | Contributions (JDM)               | Individual Contributions                 | \$31.56   | \$7,653.82      |
| 8/17/2022 | Literature Purchase #SO225343 *** | Literature Purchase                      | -\$533.47 | \$7,120.35      |
| 8/29/2022 | Contribution                      | As Bill Sees It Group Contributions      | \$300.00  | \$7,420.35      |
| 8/29/2022 | Contribution                      | There Is A Solution Recovery Group Contr | \$250.00  | \$7,670.35      |
| 8/29/2022 | Literature Proceeds (RAC)         | Literature Proceeds                      | \$321.00  | \$7,991.35      |
| 8/29/2022 | Contribution                      | 19th Street Group Contributions          | \$301.00  | \$8,292.35      |
| 8/29/2022 | Literature Proceeds (EBD)         | Literature Proceeds                      | \$76.00   | \$8,368.35      |
| 8/29/2022 | Literature Proceeds (19th St)     | Literature Proceeds                      | \$38.00   | \$8,406.35      |
| 8/29/2022 | Contribution                      | Never Too Young Group Contributions      | \$100.00  | \$8,506.35      |
| 8/29/2022 | Contribution                      | West Shore Area Women's Group Contribu   | \$77.40   | \$8,583.75      |
| 8/29/2022 | Literature Proceeds (19th St)     | Literature Proceeds                      | \$98.55   | \$8,682.30      |
| 8/30/2022 | Contributions (NA)                | Individual Contributions                 | \$96.62   | \$8,778.92      |
| 8/30/2022 | Literature Proceeds (cash)        | Literature Proceeds                      | \$238.00  | \$9,016.92      |
| 8/31/2022 | Verizon ***                       | Verizon Internet Hotspot                 | -\$50.61  | \$8,966.31      |
| 8/31/2022 | Verizon ***                       | Verizon Cell Phone                       | -\$90.99  | \$8,875.32      |
| 8/31/2022 | Ending Balance                    |  |           | \$8,875.32      |

|   |                    |         |            |            |             |
|---|--------------------|---------|------------|------------|-------------|
| Some Are Sicker Than Others Group Contrib | Contributions      | Income  | \$160.00   | \$0.00     | \$160.00    |
| Mount Holly Springs Group Contributions   | Contributions      | Income  | \$100.00   | \$0.00     | \$100.00    |
| 40th Street Group Contributions           | Contributions      | Income  | \$50.00    | \$0.00     | \$50.00     |
| Set Aside Saturday Group Contributions    | Contributions      | Income  | \$230.63   | \$0.00     | \$230.63    |
| Language of the Heart Group Contributions | Contributions      | Income  | \$500.00   | \$0.00     | \$500.00    |
| Rule 62 Group Contributions               | Contributions      | Income  | \$221.38   | \$0.00     | \$221.38    |
| Literature Purchase                       | Literature         | Expense | \$4,811.22 | \$0.00     | -\$4,811.22 |
| Literature Proceeds                       | Literature         | Income  | \$4,871.85 | \$0.00     | \$4,871.85  |
| Zoom                                      | Operating Expenses | Expense | \$111.23   | \$111.23   | \$0.00      |
| Rent                                      | Operating Expenses | Expense | \$2,975.00 | \$2,975.00 | \$0.00      |
| Marco (Copier)                            | Operating Expenses | Expense | \$744.51   | \$567.28   | -\$177.23   |
| Office Supplies                           | Operating Expenses | Expense | \$131.42   | \$70.00    | -\$61.42    |
| Verizon Cell Phone                        | Operating Expenses | Expense | \$619.99   | \$620.55   | \$0.56      |
| Verizon Internet Hotspot                  | Operating Expenses | Expense | \$338.87   | \$0.00     | -\$338.87   |
| District 36 Hotspot Reimbursement         | Operating Expenses | Income  | \$315.69   | \$0.00     | \$315.69    |
| Workshop                                  | Operating Expenses | Expense | \$133.35   | \$0.00     | -\$133.35   |

# Year-to-Date Comparison

Budget-versus-actuals analysis Jan 2022 through Jul 2022

|              |                  |
|--------------|------------------|
| YTD Period   | Completed Months |
| Aggregate By | Category         |
| Sort By      | Group            |
| Sort Order   | A-Z              |



| Category                                  | Group         | Type    | Actual     | YTD Budget | Favorability |
|---|---------------|---------|------------|------------|--------------|
| Public Information                        | Committees    | Expense | \$0.00     | \$145.81   | \$145.81     |
| Cooperation with the Professional Communi | Committees    | Expense | \$0.00     | \$145.81   | \$145.81     |
| Institutions                              | Committees    | Expense | \$0.00     | \$291.62   | \$291.62     |
| Corrections                               | Committees    | Expense | \$0.00     | \$465.50   | \$465.50     |
| Sobriety News                             | Committees    | Expense | \$287.28   | \$175.00   | -\$112.28    |
| Individual Contributions                  | Contributions | Income  | \$747.64   | \$0.00     | \$747.64     |
| There's More to Life Group Contributions  | Contributions | Income  | \$1,125.00 | \$0.00     | \$1,125.00   |
| Sunrise Saturday Group Contributions      | Contributions | Income  | \$100.00   | \$0.00     | \$100.00     |
| Out of the Dark Group Contributions       | Contributions | Income  | \$500.00   | \$0.00     | \$500.00     |
| As Bill Sees It Group Contributions       | Contributions | Income  | \$600.00   | \$0.00     | \$600.00     |
| 19th Street Group Contributions           | Contributions | Income  | \$817.75   | \$0.00     | \$817.75     |
| Dillsburg Contributions                   | Contributions | Income  | \$300.00   | \$0.00     | \$300.00     |
| Bridge Street Group Contributions         | Contributions | Income  | \$270.00   | \$0.00     | \$270.00     |
| A New Tool Group Contributions            | Contributions | Income  | \$100.00   | \$0.00     | \$100.00     |
| Hershey Group Contributions               | Contributions | Income  | \$334.41   | \$0.00     | \$334.41     |
| Easier Softer Way Group Contributions     | Contributions | Income  | \$270.00   | \$0.00     | \$270.00     |
| Nooner at Hershey Group Contributions     | Contributions | Income  | \$500.00   | \$0.00     | \$500.00     |
| Big Book Study Group Middletown Contribu  | Contributions | Income  | \$50.00    | \$0.00     | \$50.00      |
| Middletown Trudgers & Survivors Group Cor | Contributions | Income  | \$250.00   | \$0.00     | \$250.00     |
| Total Contributions Budget                | Contributions | Income  | \$0.00     | \$4,900.00 | -\$4,900.00  |
| Progress Group Contributions              | Contributions | Income  | \$100.00   | \$0.00     | \$100.00     |

8/26/2022 August 2022 Literature Sales EOM Report

|                                   | Amount     | Donated | Total      |
|-----------------------------------|------------|---------|------------|
| Out                               | \$982.20   |         | \$982.20   |
| In                                | \$1,536.75 |         | \$1,536.75 |
| * Actual cost of literature order |            |         | \$1,384.55 |
| * Savings by buying bulk          |            |         | \$152.20   |

Number of Schedules made  
 Personal Copies made 0

## Inventory

**Total Inventory \$4,803.00**

### Donations

Accessibilities  
 Camp Hill SCI  
 Common Ground  
 Concept 90  
 Conewago  
 CPC Committee  
 Cumberland County Men's Prison  
 Cumberland County Women's Prison  
 Cumberland County Mens Work Release

Cumberland County Women's Work Release  
 Dauphin County Womens Prison  
 Dauphin County Womens Work Release  
 Dauphin County Mens Work Release  
 Daystar Center Recovery House  
 Fellowship House  
 Institutions/Treatment Centers  
 New View Women's Recovery House  
 Perry County Prison  
 Public Information  
 Sienna House

**Total \$0.00**