

**Harrisburg Area Intergroup**  
**1251 South 19<sup>th</sup> Street, Harrisburg PA 17104**  
**7 / 11 / 2019**

**Meeting Minutes**

**Meeting opened at 6:30pm**

**Call to order:** Serenity Prayer                      12 Traditions- Patrick

**Role:** 4 officers (*actual headcount*)

- 18 Groups Represented (*as per attendance sign-in sheet*)
- 18 Group Reps present (*as per attendance sign-in sheet*)
- 0 Group Alternate Reps present (*as per attendance sign-in sheet*)
- 2 Other than Group Reps present (*as per attendance sign-in sheet*)

**New Reps Present:**

1. Linda AGSR - Hershey Nooner (GSR was also present per sign in sheet)
2. Robin here as guest from Desperades Group
3. Don - Mt Holly Springs
4. Ed - Keep it Simple, Big Book Group

**Secretary Report / Meeting Minutes:** Ciera

- ✓ Minutes Accepted
- ✓ Printed Marcos Lease
- ✓ Will add a \*see AA.org note for the Central Office Guidelines
- ✓ Updated & Resubmitted May Minutes
  - added, referring back to november 2017 meeting minutes for discussion on activities under bullet point 7
  - corrected wording on bullet point 12 to read that activities is not separated, only the budget is

**Treasurer's Report:** Dick J \*SEE ATTACHMENT – *Treasurer's Report*

**Chairperson's Report:** Kevin

- Nothing to report

**Committee Reports:**

**Central Office:**

- Not present - have not officially voted yet if we are going to merge Hotline Committee and Central Office and have Matt take over

- see Central Report Guidelines at AA.org for info as to what Central Office does
- Vision For You is to get the Hotline next & they should already have it
- Dillsburg gets hotline next

**Literature:** *Albert C* \*SEE ATTACHMENT - *Literature Intergroup Report*

- Some was reported back in May because they post when they order, not when they pay
- AAWS is going to start charging PA State sales tax - we can send in an exempt form but then we would have to charge the sales tax to everyone per order - suggests that we pay the sales tax when we purchase the literature and then build it into the price as the inventory turns over -- Treasurer advised we should have some certification showing that we are tax exempt, and he might contact the Dept of Rev to see how we get that and how it works, and then we could notify AAWS to tell them we are tax exempt. -- Lit advises that even if we are exempt we still have to charge the sales tax and then remit it to the government. -- We have a little time until it is implemented -- August 5th - after that we will have to pay -- Treasurer and Lit will get together after meeting to discuss further
- 25 copies of Alcoholics Come of Age and they have been there for a few years - every once in awhile they sell one - think it would be a good idea to put them in the book sale at the State Convention - will be discussing that at a later date

**Sobriety News:** *Jose & Rod* \*SEE ATTACHMENT - *HAI Intergroup Website/Committee Meeting Report*

**Public Information:** *Patrick*

- A third of the box of pamphlets left to be distributed - going well
- Tv and radio spots for the PSAs are done, just need to go to the station
- All good to go for Cat Bus PSA - need doc from State, will discuss with chairperson after the meeting

**Corrections Facilities:** *Charlie B*

- Not present

**Treatment Centers:** *Jose A.*

- All good
- Dropping off books to Coming Grounds group after this

**Accessibilities:** *Keegan*

- Currently updating the meeting list to show the handicapped accessible and whether or not the bathrooms are handicap accessible as well
- Need support in their sub committee! -- first and third Tues of the month at Fellowship House
- Meeting list does not show the ASL translator - create a note for them to contact the Accessibilities committee if there is a need for a translator and when the meetings are

**Activities: Norm S. - \*SEE ATTACHMENT\* - *Activities Committee Checking Account Report***

- Submitted financial report for the quarter
- Prudent reserve of 3 month of running expenses
- Going to do a campout similar to what CVI used to do - renting a pavilion for the day use for a picnic, meeting, and a drum circle and jam - Sept 27-29 - you can stay and camp or just come for the day - will be hiking, kayaking, frisbee golf, a bunch of activities at the pavillion -- PINCHOT Park
- October is the Chili Cook Off - eating chili before going on the hike so that way the hikers can get to eat chili too

**Finance Sub-Committee: Kevin \*SEE ATTACHMENT - *HAI Budget Sub Committee Report***

- Him and Co Treasurer will be going through all budgets (next week) and will have a running spreadsheet with all subcommittees updated by next time and there will be printouts again

**District 36: Katy - ADCM**

- Will be voting in a new liason
- EPGSA - Nov 1-3rd in Lancaster - lots of great workshops, even Intergroup and Finance
- Exploring the idea of having a GrapeVine Subcommittee - had someone come and present on the GrapeVine
- Workshops - Sponsorship in AA on Aug 31st - location is TBD
- The "We" Newsletter (our Area's newsletter) - our District is being spotlighted so there are some of our homegroups listed on there, so check it out!

**Cumberland Valley Intergroup (CVI): Mt Holly Springs, Keep it Simple)**

- Disbanded on their last meeting a week or two ago - all the reps in that area they cannot speak for, but Keep it Simple will remain active with Harrisburg Area Intergroup so they can learn our approach and our structure because it is different then CVI
- Ashley - rep for female Corrections - Rod does the male side
- Everyone that was left, which were 2 officers, decided to come here and see what they needed to do to link back up with Harrisburg Area Intergroup since CVI disbanded
- Main concern is the prisons and them getting handled - her and Rod do it now, but not sure what it looks like in the future
- They voted to buy some Big Books with their excess money (684.10) and then give whatever they have left to Harrisburg Area Intergroup and just become apart of them
- Hotline Discussion: where do they stand.. Looking to have it turned off, but no one seems to know what the contract is and what the fees associated with that are - could result in a negative balance depending on what that is
- Will make a report to us when they know what is going on and what their expenses and commitments have been so we can see what that looks like as far as them becoming a part of Harrisburg Area and what the cost is going to be and everything

- There are like 20 or so meetings in the Cumberland Valley Area - the groups as an average had maybe like 3 or 4 that were actually involved with a representative -- think those are the groups that would be coming here and merging with us

**Unity: Patrick**

- Finally version of the letter will be approved and sent out to the groups that are not active with intergroup - they will be able to send a letter back if they want info as to what is going on in our area

**AI-Anon: Pat**

- State Convention - info on the website - Fri and Sat night there will be meetings and workshops involving AI Anon, all are open
- Everyone is eligible to be a member of AI-Anon
- Adult AI Anon and Adult Child event - flyers to come next meeting
- AI Anons General Assembly - happening in August at the Hilton - will be an activity during that - will have flyers for that next time too
- Local AI Ateen groups are really looking for sponsors! Both AI Anon and AA members are eligible to be sponsors

**Hotline Committee: Matt**

- Office phone is now ringing correctly to the cell phone
- Will find out on the next bill if it was reduced by 30% as it is supposed to be
- Vision for you has phone this month - Dillsburg to get it next

**IcyPA Liaison: Dan**

- No events because IcyPa itself is coming up in Boston in August

**OLD BUSINESS:**

- Central Office:
  - Matt did look over the guidelines - would like to decline the offer for Intergroup to want him to take over the merger of Central Office and Hotline Committee & chair both
  - Central Office duties entail ordering supplies - creating welcome packets for the new reps, hard wired phone
    - MOTION MADE TO OPEN UP THE CHAIR OF THE CENTRAL OFFICE SUBCOMMITTEE - will bring up in new business →

**NEW BUSINESS**

- Ashley nominated to lead the Cumberland Valley Corrections along with Rod for the Men's side - they have been really consist with all their meetings at the prisons -- advised to get with Charlie about Corrections

- More than welcome to have CVI join us and get involved, however, advised we need to look at the upcoming financial concerns and overlap to make sure the other groups are available for them to get involved -
  - **Motion to form a temporary Ad Hoc Group to deal with the transition of CVI to Harrisburg Area Intergroup -- seconded --** discussion: -- someone asked if there are any groups in the CVI that are going to decide to start up CVI again -- CVI advised, that it will not, if it does, it won't continue, not much commitment in the area, so does not believe that that is a fear - they were recommended to have a Steering Committee for their Activities, not sure what is going to happen, advised that he would not expect any contributions to Harrisburg Area Intergroup except from Keep in Simple --- CVI website - wants to shut down, might just put something on the website for a month that just says that they are shut down and to see harrisburg area website for all info → **CARRIES!!**
    - **Volunteer to stand for Ad Hoc Committee -- Ashiey nominated -- advised to have someone from Harrisburg and CVI co chair so that way things go smooth -- Ashley accepts -- Kevin standing for the CO Chair**
- No bylaws that prevent CVI from joining with us
  - They just need to elect reps - and advised that harrisburg.aa.org that has a lot of info on it that will pertain to them - get with subcommittees, corrections, etc for more info
- **Back to Motion about Central Office chair or are we going to delegate the other duties →** Aibert advised that they can fold the other duties into Literature - the phone is now taken care of by a separate entity -- will need to rewrite the duties under the bylaws - copier would fall under that as well ---->> tabling whether or not Central Office is going to dispan or not
- Liaison District giving up position - now available → Ciera standing for this month's District Liaison for one month
- Advised that another Ad Hoc Committee should be made to handle the PA State Tax Exempt to have a trusted servant take care of that because it needs handled by next Intergroup meeting --- **Motion made to create an Ad Hoc Committee to handle State Tax Literature info -- Passed! -- Dick volunteer to handle same**

**Meeting adjourned at 7:51pm**

**Closed with – Responsibility Prayer**

**\*SEE ATTACHMENTS ON FOLLOWING PAGES**

HARRISBURG AREA INTERGROUP  
TREASURER'S REPORT

	JUNE 2019		Year-to-Date
	Details	Total	
Beginning Balance (checking)		1,321.31	
<b>Receipts</b>			
Contributions from AA Groups		2,031.43	5,685.08
Sale of AA Literature		672.80	4,898.80
<b>Total Receipts</b>		2,704.23	10,583.88
<b>Disbursements</b>			
Fellowship House (Rent)	CK #1500 6/1/19	425.00	2,125.00
Phillips Group (copier)			66.36
AT&T Cell Phone	2 online pmts	123.92	372.41
Verizon Office Phone	Online 6/18	65.97	395.02
AA World Services (Literature)	CK # 1502, 1503, 1504	1,533.20	5,535.18
Office Supplies			22.77
Sobriety News - Dreamweaver			
Grapevine for DC Women's			260.73
Interpreting Svcs.	CK #1501 6/1/19	204.00	1,156.00
Phone Workshop Exp.			49.56
x-fer to Petty Cash	6/13/19	50.00	13.68
<b>Total Disbursements</b>		2,402.09	9,996.71
<b>Ending Balance (checking)</b>		1,623.45	
Petty Cash		50.00	
Prudent Reserve (Savings Account)		2,783.00	
<b>Total Cash in Bank</b>		4,456.45	

HARRISBURG AREA INTERGROUP

2019 GROUP CONTRIBUTIONS

Group #	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	2019 Y-T-D Total
19th Street 112013													
40th Street 145195													
A New Freedom Group 719474													
AA 8 DAYS A WEAK GROUP													
As Bill Sees It 708032													360
BB Study East 702524	\$350.00		\$960.00										350
BB Study Group West 657334													150
Bridge Street Group 111912		\$90.00											90.00
Carlisle Sun Night Group 143064													
Concordia Group 111828													
Dillsburg 121685	\$500.00												500
Eastler Sotter Way 664174				\$420.00									420
Empty Jug 708347													
Harrisburg Area West Shore Group													
Harrisburg Monday Night Mens 617735													
Sunrise Saturday AA Group 707752	\$100.00		\$100.00										140
Hershey Group 112018	\$20.10			\$96.18									200
Hershey KISS Group 717946													116.28
Lost and Found													
Middletown Big Book Study 706740						100.00							100
Newer Top Young Group													
New Beginnings Mechanicsburg 174057	\$25.00												25
New Beginnings New Bloomfield 142449													
Nooner @ Hershey Group 663765			\$200.00										350
Open Doors Group 708722													
Out of the Dark 643151						750.00							750
Perry County 12 Step Group 708603													
Pine Street Group 124371	\$150.00												240
Progress Group 133696				\$90.00									
Rule 62 Group 635786						451.43							451.43
Some are Sicker 664085						250.00							250
Stay Alive Group 122726													
The Way Out													
There is a Solution Group 665384													
There's More to Life Group 157988		\$500.00											500
Trudgers 667345						100.00							100
UNKNOWN GROUP													
Vision For You 708033		\$107.36											107.36
Wednesday Women's Group 713503													
West Shore Area Women 150804	\$367.01												367.01
Winding It Up -Group Lykens 146813													
Women's Serenity 123871													
You Are Not Alone 717527		\$178.00											178
Young Peoples Meeting Group 712462													
	\$1,512.11	\$875.36	\$660.00	\$606.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5,685.08

2,031.43

5,685.08

**7/4/2019 June 2019 Literature Sales EOM Report**

7/4/2019

	Amount	Donated	Total
Out	\$311.50	\$73.00	\$384.50
In	\$0.00		\$0.00
* Actual cost of literature order			\$0.00
* Savings by buying bulk			\$0.00

Number of Schedules made	50
Personal Copies made	0

## Inventory

**Total Inventory** **\$4,780.35**

**Donations**

Camp Hill SCI		
Common Ground		
Concept 90		\$47.50
Conewago		
Dauphin County Men's Prison		
Daystar Center Recovery House		
Fellowship House		\$5.00
Dauphin County Womens Prison		
Dauphin County Womens Work Release		
Dauphin County Mens Work Release		
Institutions/Treatment Centers		
New View Women's Recovery House		
Perry County Prison		\$20.50
Public Information		
Sienna House		
Treatment Center		
New Commer Packets		
	<b>Total</b>	<b>\$73.00</b>

Petty Cash replaced from cash sale 6/13/19



# HAI Intergroup Website Report 7/11/2019

## Website Report submitted by Committee Members: Jose A. & Rod S.

- **Committee additions:**

Looking for others to assist with website updates  
( Anyone willing to learn )

- **Events & Sobriety News:**

- All Events and meetings changes have been kept up to date
- Posted District 36 June 2019 Meeting Minutes
- Updated Bridge St. Group Speakers for July & August 2019
- Updated Online Meeting Guide App Database
- Received email 2 days ago about the Double Trouble Group. Are they still meeting? Posted on Bridge and received 2 responses they meet only on Thursdays at 7pm at New Song Village Community in their community room.

Please have anyone with website updates e-mail: [info@aaharrisburg.org](mailto:info@aaharrisburg.org).

Activities Committee Checking Account  
01 April TO 30 June 2019

	Starting Balance		\$ 2,096.51
4/10	Deposit River Boat Ticket's Sale's	+ \$150.00	\$ 2,246.51
4/12	Wal-Mart (Open MIC Supplies)	- \$ 42.39	\$ 2,204.12
4/13	CK # 1025 HAI (Literature)	- \$ 40.00	\$ 2,164.12
4/13	CK # 1026 John C (Open MIC Supplies)	- \$ 94.40	\$ 2,069.72
4/13	CK # 1027 & 1028 Void	—	\$ 2,069.72
4/13	CK # 1029 Chris W (Open MIC Supplies)	- \$ 40.00	\$ 2,029.72
4/13	CK # 1030 Sue A (Open MIC Supplies)	- \$ 197.42	\$ 1,832.30
4/14	Grocery Outlet (Open MIC Supplies)	- \$ 15.21	\$ 1,817.09
4/15	CK # 1031 Void	—	\$ 1,817.09
4/15	CK # 1032 St Paul Luth Church (Rental For Open MIC)	- \$ 150.00	\$ 1,667.09
4/20	CK # 1033 Hbg River Boat (Rental)	- \$ 1,150.00	\$ 517.09
4/30	Deposit River Boat Ticket's Sale's	+ \$ 100.00	\$ 617.09
4/30	Swipe 5	+ \$ .05	\$ 617.14
5/2	Deposit River Boat Ticket's Sale's	+ \$ 115.00	\$ 732.14
5/11	Tuckey Bakery } Jared Lobdell	- \$ 6.69	\$ 725.45
5/12	Sub-Way } Memorial	- \$ 149.23	\$ 576.22
5/31	Swipe 5	+ \$ .10	\$ 576.32
6/2	Dotties Family Market } Food for River Boat Event	- \$ 51.99	\$ 524.33
6/8	Tuckey's Bakery	- \$ 162.94	\$ 361.39
6/10	Deposit River Boat Event	+ \$ 934.00	\$ 1,295.39
6/30	Swipe 5	+ \$ .10	\$ 1,295.49

Checking Account Ending Balance = \$ 1,295.49  
Prudent Reserve Balance = \$ 1,000.00

Sober on the Susquehanna Event 8 June 2019  
Cash Expenditure's, Supplies/Gift Card etc \$ 186.00



**MAP Agreement**

APPLICATION NO.  
**1473185**

AGREEMENT NO.  
**1473185**

Meter Reading Contact Person: Jose Alvarez info@aaharrisburg.org

Managed Account Program Phone: 800.252.8548 | Fax: 800.847.3087

The words Lessee, you and your refer to Customer. The words Lessor, we, us and our refer to Marco Technologies LLC.

**CUSTOMER INFORMATION**

FULL LEGAL NAME: ALCOHOLICS ANONYMOUS WORLD SERVICES, INC. DBA HARRISBURG AREA INTERGROUP  
 STREET ADDRESS: 1251 S 19TH ST  
 CITY: HARRISBURG STATE: PA ZIP: 17104 PHONE: (717) 234-5390 FAX:   
 BILLING NAME (IF DIFFERENT FROM ABOVE):   
 BILLING STREET ADDRESS:   
 CITY: STATE: ZIP: E-MAIL:   
 EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE):

**EQUIPMENT WITH CONSOLIDATED MINIMUMS**

MAKE/MODEL/ACCESSORIES	SERIAL NUMBER	START METER COLOR	START METER BW
1. KYOCERA M3645IDN B&W 47 PPM A4 MONOCHROME MFP 4 IN 1			
2.			
3.			
4.			
5.			

Minimum Payment\* \$ 65.00 B&W Print Allowance 500 Excess B&W Print Charge\* \$ 0.012500  
 \*plus applicable taxes

**MARCO SUPPORT DESK** (By selecting "YES" you agree that the Marco Support Desk Monthly Fee will be added to this Agreement's monthly invoice.)

Do you wish to enroll in the Marco Support Desk for equipment listed herein?  
 Yes OR  No

Number of Devices Enrolled: 1

Marco Support Desk Device Monthly Fees		
1 - 5 Devices: \$10	6 - 15 Devices: \$20	16+ Devices: \$30
If enrolled, the equipment on this Agreement will qualify for Marco Support Desk. If no box is checked, then you have elected to waive Marco Support Desk coverage for equipment listed herein.		

**FREQUENCY OF MINIMUM PAYMENT** **METER READING FREQUENCY**

Please Check One:  Monthly  Quarterly  Semi-Annually  Annually  
 (If no box is checked, frequency will be Monthly)

Please Check One:  Monthly  Quarterly  Semi-Annually  Annually  
 (If no box is checked, frequency will be Monthly)

**TERM AND PAYMENT SCHEDULE** **SUPPLIES COVERAGE LEVEL S**

Term in Months 36

Please Check One:  All Inclusive  HP OEM  No Supplies Included  
 (If no box is checked, no supplies will be included) (Billed at Standard Pricing)

**THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT; THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.**

**OWNER ACCEPTANCE**

Marco Technologies LLC  
 OWNER SIGNATURE TITLE DATED

**PRIVACY AND INFORMATION SECURITY**

You acknowledge that the Equipment you have received may be equipped with a hard drive that may store personal and confidential information ("PCI") and you understand the privacy and information security risks associated with PCI that may be stored on your Equipment. You agree to be responsible for safeguarding any PCI and you agree to indemnify and hold Marco Technologies LLC harmless from any loss, misappropriation or breach of the PCI that may be stored on your Equipment.

ALCOHOLICS ANONYMOUS WORLD SERVICES, INC. DBA HARRISBURG AREA INTERGROUP  
 CUSTOMER (as referenced above)

DocuSigned by: Jose Alvarez  
 SIGNATURE

TITLE Website Servant  
 DATED 6/14/2019

**CUSTOMER ACCEPTANCE**

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

ALCOHOLICS ANONYMOUS WORLD SERVICES, INC. DBA HARRISBURG AREA INTERGROUP  
 CUSTOMER (as referenced above)

DocuSigned by: Jose Alvarez  
 SIGNATURE

TITLE Website Servant  
 DATED 6/14/2019

23-2395244 Jose Alvarez  
 FEDERAL TAX I.D. # PRINT NAME

1. **AGREEMENT:** For business purposes only, you agree to rent from us the goods, together with all replacements, parts, repairs, additions, and accessories incorporated therein or attached hereto (the "Equipment") and/or agree that you have requested that we finance certain licensed software and services for you ("Financed Items"), which are included in the word "Equipment" unless separately stated), all as described on page 1 of this Agreement, excluding equipment marked as not financed under this Agreement, as it may be supplemented from time to time. You agree to all of the terms and conditions contained in this Agreement which is the entire agreement regarding the Equipment ("Agreement") and which supersedes any purchase order or invoice. You authorize us to correct or insert missing Equipment identification information and to make corrections to your proper legal name and address. All other modifications to the Agreement must be in writing signed by each party. This Agreement becomes valid upon execution by us and will begin on the date the Equipment is delivered to you, as stated in the packing list, or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. Unless otherwise stated in an addendum hereto, this Agreement will renew for 12-month term(s) unless you (a) provide us written notice between 90 and 150 days (before the end of any term) that you want to return the Equipment and (b) you timely return the Equipment in accordance with paragraph 3 of this Agreement. If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others.
2. **RENT, TAXES AND FEES:** You agree to pay the amounts payable under the terms of this Agreement (each, a "Payment") when due, plus any applicable sales, use and property taxes. If more than one Minimum Payment is listed on the first page or on the attached Schedule(s), you agree that you are obligated to pay the sum of the Minimum Payments. The Minimum Payment will be adjusted proportionately upward or downward, as necessary, to comply with the tax laws of the state in which the Equipment is located. If we pay any taxes, or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. We may charge you for any filing fees required by the Uniform Commercial Code (UCC) or other laws, which fees vary state-to-state. You agree to pay us an origination fee of up to \$125 for all closing costs. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of \$30 or, if less, the maximum charge allowed by law. You cannot pay off this Agreement or return the Equipment prior to the end of the term without our consent. If we consent, we may charge you, in addition to the other amounts owed, an early termination fee equal to 5% of the price of the Equipment. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.
3. **MAINTENANCE AND LOCATION OF EQUIPMENT; SECURITY INTEREST:** We are the owner of the Equipment and have sole title to the Equipment (excluding Financed Items). We do not own any software that is included with the Financed Items and cannot transfer any interest in such software to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. At your expense, you agree to keep the Equipment: (1) in good repair, condition and working order, in compliance with applicable manufacturers' and regulatory standards; (2) free and clear of all liens and claims; and (3) only at your address shown on page 1, and you agree not to move it unless we agree. As long as you have given us the written notice as required in paragraph 1 prior to the expiration or termination of this Agreement's term, you agree to return all but not less than all of the Equipment (excluding Financed Items) and all related manuals and use and maintenance records to a location we specify, at your expense, in retail re-salable condition, full working order and complete repair. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory. You grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, and you authorize us to file a financing statement (UCC-1).
4. **COLLATERAL PROTECTION; INSURANCE; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against risk of loss, with us as lender's loss payee, in an amount not less than the original cost until this Agreement is terminated. You also agree to obtain general public liability insurance acceptable to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you fail to comply with this requirement within 30 days after the start of this Agreement, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum. We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, use, condition, inspection, removal, return or storage of the Equipment. You are responsible for the risk of loss or for any destruction of or damage to the Equipment. No such loss or destruction of or damage to the Equipment will relieve you from your payment obligations under this Agreement. If the Equipment is destroyed and we have not otherwise agreed in writing, at our election, you will either repair or replace the damaged/destroyed Equipment with comparable equipment acceptable to us, or pay to us (a) all past due amounts and (b) all remaining Payments for the unexpired term, plus our booked residual (both discounted at 2%). Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to loss or damage to the Equipment. All indemnities will survive the expiration or termination of this Agreement.
5. **ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT, WITHOUT OUR PRIOR WRITTEN CONSENT.** We may sell, assign, or transfer our rights under this Agreement, in whole or in part, without notice. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations (including but not limited to, any obligation to provide maintenance or supplies for the Equipment or Marco Support Desk services) and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else. Notwithstanding the foregoing, if we sell or assign this Agreement or our rights in the Equipment, we will retain our obligations within the Agreement.
6. **DEFAULT AND REMEDIES:** You will be in default if: (a) you do not pay the Payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If any part of a Payment is more than 5 days late, you agree to pay a late charge equal to: 1) the greater of 5% of the Payment which is late or \$20.00 or 2) if less, the maximum charge allowed by law. If you are ever in default, at our option, we may require that you pay 1) all past due amounts, and 2) all remaining Payments for the unexpired term, plus our booked residual (both discounted at 2%). We may recover interest on any unpaid amount, from the due date, at the rate of 18% per year. Concurrently and cumulatively, we may also use any or all of the remedies available to us under Articles 2A and 9 of the UCC and any other law, including requiring that you: (1) at your expense, return the Equipment to us to a location we specify; and (2) immediately stop using any Financed Items. In the event of any dispute or enforcement of our rights under this Agreement, you agree to pay our reasonable attorneys' fees (including those incurred before or at trial, on appeal or in any other proceeding), actual court costs, any other collection costs and repossession costs. The net proceeds of the sale of any Equipment, if any, will be credited against the amounts you owe us under this Agreement. **WE WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-507 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will not be subject to any penalties.
7. **INSPECTIONS AND REPORTS:** We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair. You agree to provide updated annual and/or quarterly financial statements to us upon request.
8. **MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement.
9. **WARRANTY DISCLAIMERS: YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU ARE UNCONDITIONALLY OBLIGATED TO MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.**
10. **LAW, JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the state of our principal place of business or, if we assign this Agreement, our assignee, and adjudicated in a federal or state court in such state. You consent to jurisdiction and venue in such state and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **YOU AND WE WAIVE ALL RIGHTS TO A TRIAL BY JURY.**
11. **MAINTENANCE AND SUPPLIES:** The charges established by this Agreement include payment for the use of the designated Equipment and accessories, and, if indicated by the selection of a Supplies Coverage Level on the first page of this Agreement, maintenance (during normal business hours); inspection, adjustment, parts replacement, drums and cleaning material required for the proper operation. Paper, staples and MICR cartridges must be separately purchased by you. Imager network support on connected Equipment is not included and will be billable at the prevailing hourly rate, at your expense. Supplies for units may or may not be included in this Agreement. If necessary, the service and supply portion of this Agreement may be assigned. If included, the amount payable under this Agreement for supplies is based on the industry standard and the manufacturer's estimated yield for black toner and developer based on an average per page coverage of 8% and for color toner and developer based on an average per page coverage of 20%. If your toner and developer usage exceeds the average page coverage amount, we in our sole discretion reserve the right to increase the amount payable under this Agreement for supplies in order to adjust for any increased toner and developer usage in excess of the industry standard. We may charge you a monthly supply freight fee to help offset our costs of delivering supplies to you.
12. **EXCESS CHARGES AND COST ADJUSTMENTS:** You agree to comply with our billing procedures and provide us with periodic meter readings on the Equipment. If we are unable to gather a meter reading from you using your preferred method of collection after 3 attempts, you will be assessed a \$3 fee per month per device to collect your reads. If you make more than the applicable allowed prints in any period, you agree to pay us an additional amount equal to the number of excess prints made during such period, multiplied by the applicable Excess Print Charge. At the end of the first 12 months after commencement of this Agreement, and once each successive 12-month period thereafter, we may increase the Minimum Payment and the Excess Print Charge(s) by a maximum of 15% of the existing Minimum Payment or Excess Print Charge(s).
13. **SUPPLIES LEVEL COVERAGE INFORMATION:** All inclusive is defined as including all colors (cyan, magenta, yellow and black) of toners, developers, drums and drums kits. B&W inclusive is defined as only including black toners, black developers, black drums and black drums kits. Cyan, magenta and yellow toners, developers, drums and drums kits are not included. No Supplies included is defined as not including any toners, developers, drums or drums kits.
14. **MARCO SUPPORT DESK:** If you selected "yes" on page 1, the charges established by this Agreement include payment for Marco Support Desk, Monday-Friday from 8:00 am to 5:00 pm CST. Marco Support Desk is included for all Equipment listed on this Agreement and is also available for equipment not listed on this Agreement at Marco's published prevailing rates. All Marco Support Desk is provided as phone or internet support. Any on-site support will be billed at Marco's prevailing published rates. Such Marco Support Desk is separate and distinct from this Agreement and shall not affect your obligations under this Agreement in any way. You agree to pay all amounts owing under this Agreement regardless of any claim you may have against us relating to the Marco Support Desk.
- Marco Support Desk includes the following:
- Changes to your network such as: replaced or upgraded workstations and/or servers, IP address changes etc. that require reconfiguring your imager(s) on your network for printing or scanning. This would also include a best attempt to reconfigure scan to email for changes made by your Internet Service Provider.
  - Reinstallation and configuration of Manufacturer Companion Software and drivers on additional or upgraded workstations: Sharpdesk, PC Fax Drivers, EFI Command Workstation, EFI Remote scan and Marco installed meter monitoring software.
  - New or upgraded end user software that results in printing issues requiring updating print drivers or configurations; Additional training sessions for key operators and/or end users; Other printing or scanning software related issues as it applies to the imager(s).

MARCO TECHNOLOGIES LLC

Addendum to Application number 2527700 between MARCO TECHNOLOGIES LLC as Owner and ALCOHOLICS ANONYMOUS WORLD SERVICES, INC. DBA HARRISBURG AREA INTERGROUP as customer.

The parties agree to the changes of the following language contained in page 2 of the terms and conditions of said MAP AGREEMENT dated 6/14/2019

**PARAGRAPH 12: Revise the line "At the end of the first 12 months after commencement of this agreement, and once each successive 12-month period thereafter, we may increase the minimum payment and the excess print charge(s) by a maximum of 15% of the existing minimum payment or excess print charge(s)". Revise to "At the end of the first 12 months after commencement of this agreement, and once each successive 12-month period thereafter, we may increase the minimum payment and the excess print charge(s) by a maximum of 8% of the existing minimum payment or excess print charge(s)".**

By signing this Addendum, Customer acknowledges the above changes to the Agreement and authorizes Owner to make such changes. In all other respects the terms and conditions of the Agreement remain in full force and effect and remain binding on the above identified Agreement.

MARCO TECHNOLOGIES LLC

Owner

ALCOHOLICS ANONYMOUS WORLD SERVICES, INC.  
DBA HARRISBURG AREA INTERGROUP  
Customer

\_\_\_\_\_  
Signature

DocuSigned by:  
*Jose Alvarez*  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Website Servant  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

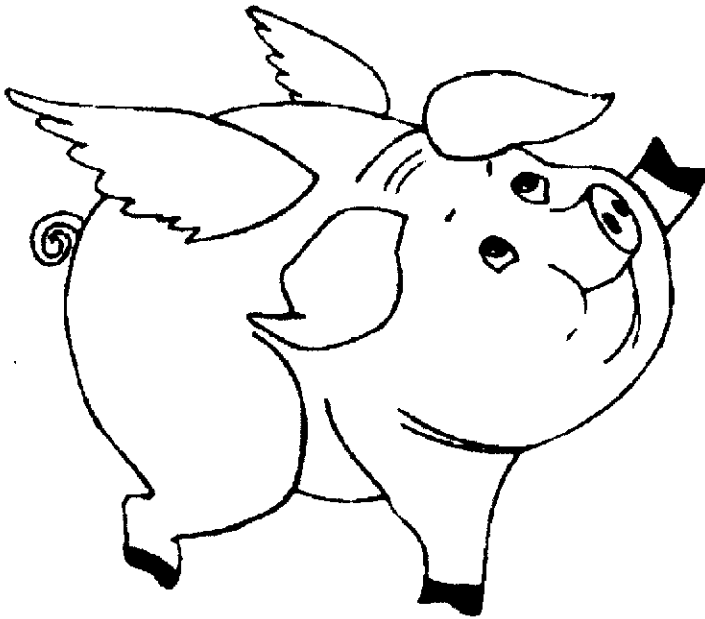
6/14/2019  
\_\_\_\_\_  
Date

**Signor must be the same as on agreement.**

The Dillsburg Group's

**15<sup>th</sup> Annual Pig Roast!**

Sunday September 8, 2019  
12 Noon till 5:00 PM



**Logan Park**

80 Logan Rd,  
Dillsburg  
(Follow the  
Pig signs)

**Speaker -**

Skip A. -  
Williamsport

**Tickets \$6.00**

(Kids 12 and Under Free)

Lunch served at 1:00 PM

Open Meeting and Speaker at 2:30 PM

**Bring a Chair and a Dish to Share!**