

Harrisburg Area Intergroup
1251 South 19th Street, Harrisburg PA 17104
6/1/2017

Meeting Minutes

Meeting opened at 6:30 pm

Call to order: Serenity Prayer- All 12 Traditions- Read by *Richard*

Role: 34 Present including officers (*actual head count*)

- 18 Groups Represented (*as per attendance sign-in sheet*)
- 13 Group Reps present (*as per attendance sign-in sheet*)
- 2 Group Alternate Reps present (*as per attendance sign-in sheet*)
- 3 Other than Group Reps present (*as per attendance sign-in sheet*)

New Reps Present: None

Secretary Report / Meeting Minutes: *Mike A.*

- No corrections or additions proposed for May minutes
✓ **Minutes Accepted**

Treasurer's Report: *Jessi E.* *SEE ATTACHMENT A - **HAI Monthly Treasurer's Report**

- Literature order check was not written properly had to send an additional \$100.00
✓ **Report Accepted**

Chairperson's Report: *Chelsea*

- No report

Committee Reports:

Central Office:

- **No Report**

Sobriety News: *Samantha B.*

- Next committee meeting is 6/20 7pm @ Fellowship House
- Looking at several apps to enhance website
✓ **Report Accepted**

Literature: *Albert C* *SEE ATTACHMENT B - **Literature EOM Intergroup Report**

- Considering adding a new pamphlet to the beginner packets *see new business
✓ **Report Accepted**

Public Information:

- Next meeting is Saturday June 3 at 12:15 at JFT Center in Lemoyne
✓ **Report Accepted**

Corrections Facilities: *Mike A*

- Next Corrections Committee Meeting scheduled for June 10th 2017. We will complete all details for the Sept 23rd Corrections / Treatment Centers Evening Workshop. Charlie B followed up with Matt from Treatment Centers Committee on workshop details.
- AA Committee Chair, AA Lead Volunteer, and AA Volunteer descriptions will be reviewed at our committee meeting and forwarded to our committee page on Sobriety News.
- I checked in with all AA Corrections Facility leads. All literature levels are good. Meeting coverage is good. DC Men's Prison and Perry County Prison are in need of volunteers.
- Corrections Committee will give complete facility report and our committee meeting follow up at the July Intergroup Meeting.
✓ **Report Accepted**

Treatment Centers: *Matt M.*

- Working with Corrections Committee on September workshop
- Added Daystar Treatment Center – Meetings every Sunday
- Reached out to Evergreen Halfway House – waiting response
- Reaching out to PA Counseling Services
✓ **Report Accepted**

Activities: *Norm*

- Matt M. is now co-chair
- Chili Cook Off is 10/15/17 – Flyer is out
- Book fair- buy/sell/trade (recovery related books) tentatively scheduled for 7/22 at 5th and Bridge (not sure yet)
- Looking for donations of recovery related books
- Items donations for June 10th picnic are low - needed list for homegroups to sign up to donate item for the picnic is posted on the HAI website
HAI picnic to be held on June 10 at City Island Harrisburg rain or shine
- Unity event still in planning – date not yet set
- Still working on committee budget (estimating \$2500)
- Committee meetings are the last Saturday of each month at 4:00pm at Fellowship House
✓ **Report Accepted**

Unity: *Anthony R.*

- No Report

Finance Sub-Committee: *Anthony R.* *SEE ATTACHMENT C - HAI 2016 Summary Expense/2017 Budget

- Corrections to report made by Anthony R.
- Just a beginning – accounting practices are continually improving and should provide a clearer picture over time

District 36: *Alicia S.(not present) – Chelsea reported*

- Anonymity workshop Saturday July 7 @ 8:30am at Colonial Park UCC – See flyer on HAI website
✓ **Report Accepted**

Archives:

- No report – Archives currently inactive

Cumberland Valley Intergroup (CVI):

- No one present / No Report

Al-Anon: *Ed*

- Convention this weekend Saturday June 2,3,4 at Susquehanna University
- Looking to add an Al-Anon meeting to the Fellowship House schedule
 - **Report Accepted**

OLD BUSINESS:

- **Chelsea** - 9th Tradition Ad hoc committee met Saturday 5/13 to discuss Proposed Bi-Law changes regarding the requirement for 2 signatures on checks over \$50.00. Proposed changes are posted, for the required period of time, on the HAI website, they are posted in **RED** on the home page.
- **Chris B.** – HAI Group Inventory – Talking with possible persons to lead the group inventory and will set a date. Will report the date at next month’s meeting.

NEW BUSINESS:

1. *Matt* **MOTION** request:
 - Literature request – Requesting 10 Big Books for donation to C-90 Treatment Center to be given directly to suffering alcoholics.
 - ✓ **Motion Passed (1 opposed)**

2. *Joyce* **MOTION** request:
 - Add new pamphlet “A Guide for the Beginner” to the beginner packets
 - ✓ **Motion Passed**

Meeting adjourned at 7:23pm

Closed with The Lord’s Prayer

ATTACHMENT A

**HARRISBURG AREA INTERGROUP
TREASURER'S REPORT**

May 1, 2017 - May 31, 2017

	May		2017		2017 Year-to-Date
	Details		Total		
Beginning Balance		\$	2,810.13		
Receipts					
Contributions from AA Groups		\$	470.00		\$ 4,986.82
Sale of AA Literature		\$	3,045.05		\$ 3,723.45
Unity Event 2016					\$ 20.00
Total Receipts		\$	1,515.05		\$ 8,730.27
Disbursements					
Fellowship House (Rent)	CK#1309 5/13/17	\$	425.00		\$ 2,125.00
Phillips Group (copies)	CK#1400 5/15/17	\$	26.34		\$ 134.35
AT&T Cell Phone	Online 5/30/17	\$	60.26		\$ 342.19
Verizon Office Phone	Online 5/22/17	\$	58.77		\$ 293.49
AA World Services (Literature)	CK#1397 5/7/17 and CK#1401 5/27/17	\$	682.13		\$ 6,119.11
New Hotline					\$ 111.29
Correction of December 2016 Rent					\$ 2.00
Digital Recorder					\$ 53.98
Dreamweaver (Website)					\$ 254.27
Reimbursements for Supplies	CK# 1398 5/7/17	\$	9.80		\$ 47.17
Total Disbursements		\$	1,762.30		\$ 9,492.85
Ending balance		\$	3,052.88		
Petty Cash	5/29/2017	\$	42.30		
Interest In Savings Account		\$			
Prudent Reserve (Savings Account)		\$	1,500.14		
Total Cash In Bank		\$	4,605.32		

Group Contributions
M delletown Trudgers
Loul and Found
Sunite Saturdays
Easter, Sother Way

ATTACHMENT ⑧

May EOM Intergroup Monthly Report 2017

8/1/2017	Out	Donated	Total Cash Received
Out	\$1,088.80	\$28.26	\$1,060.66
In	\$512.60 *		
*(Accrual cost of literature order \$ 582.13 - Savings \$31.47)			
Number of Schedules made		230	
Personal Copies made		0	

Inventory

Total Inventory		\$5,179.71
Donations	Dauphin County Men's	\$223.60
	Public Information (PH)	528.25
Notes	Total	\$261.75

LITERATURE REPORT

Proposed Harrisburg Area Intergroup Budget 2017

Account Expense	Budgeted Yearly	Grand Total
Administrations		
Fees	\$ 5,000.00	
Gas	\$400.00	
Phone Quarterly	\$700.00	
Monthly	\$650.00	
Trip		
Contributions		
Utility	\$248.00	
Contributions	\$2000.00	
Vehicle	\$390.00	
Food	\$550.00	
Pl	\$400.00	
Other		
Activities	\$2500.00	
Other		

Harrisburg Area Intergroup Income

Current Group Donations This Year To Date \$2,986.82

* COLLECTIONS BY HARRISBURG

BUDGET SUB-SUMMARY REPORT

HAI 2016 Summary Expense

ACCOUNT	ANNUAL EXPENSE
Fees	\$4,800.00
Office Phone	\$700.80
Capex	\$398.59
Office Supplies	\$58.40
TOTAL	\$5,757.79
VEHICLE	\$90.00
Utilities	\$247.12
Contributions (Monthly)	\$450.00
Activities/Supplies	\$611.17
TOTAL	\$3,998.39
GRAND TOTAL	\$17,756.14
Total Annual Group Contributions	\$8,705.00
Total Annual Expenses	\$7,758.14
	\$1,051.14

ATTACHMENT ②