

Harrisburg Area Intergroup
1251 South 19th Street, Harrisburg PA 17104
4/6/17

Meeting Minutes

Meeting opened at 6:31 pm

Call to order: Serenity Prayer- All

12 Traditions- Read by *Jessi E.*

Role: 25 Present plus officers

- 22 Groups Represented
- 17 Group Reps present
- 4 Group Alternate Reps present
- 4 Other than Group Reps present

New Reps Present:

Corey S. – Vision For You Group

Sue – Living Sober Group

Secretary Report / Meeting Minutes: *Mike A.*

- No corrections or additions proposed for March minutes
✓ **Minutes Accepted**

Treasurer's Report: *Jessi E.* ***SEE ATTACHED Treasurer's Report**

- Addition error from last month is now corrected
- Co-treasurer and HAI Chair have been added as signers on bank account
- AT&T removed the data plan from the hotline phone account (Error)
✓ **Report Accepted**

Chairperson's Report: *Kevin (covered for Chelsea)*

- No report

Committee Reports:

Central Office: *Dianne*

- Update contact sheet is available for homegroups to fill out and update their contact information for phone hot line
- Completed job description
- Central office will collect all sub-committee chair job descriptions and keep on file
✓ **Report Accepted**

Sobriety News: *Karen H.* *SEE ATTACHED **HAI Intergroup Website Report**

- Looking for help with website committee
- Next committee meeting is 4/18 7pm @ Fellowship House
 - ✓ **Report Accepted**

Literature: *Albert C* *SEE ATTACHED **Literature Feb EOM Intergroup Monthly Report**

- ✓ **Report Accepted**

Public Information: *Brett*

- PI Committee is up to 8 people now!
- Immediate goal is to reach out to local hospitals and place literature racks
- Have reached out and are developing contacts at area hospitals
- Still requesting support/help
- Next planning meeting is Saturday 4/22/17 at JFT Center 300 Market Street Lemoyne
- **MOTION** for Literature request:
 - 6ea. Big Books – to be used at events/presentations
 - 6ea. 12/12 – to be used at events/presentations
 - ✓ **Motion Passed**
 - ✓ **Report Accepted**

Correctional Facilities: *Chalie B.* *SEE ATTACHED **Corrections Committee April Inter Group Report**

- **MOTION** for Literature request:
 - 10ea. Living Sober Books – For SCI Camp Hill
 - ✓ **Motion Passed**
 - ✓ **Report Accepted**

Treatment Centers: *Matt M.*

- Doing well – Literature levels OK
- Reaching out to outpatient facilities to place literature racks
- In need of language translators – any language
- Did not complete job description for TC Chair – Matt is new to the job and still learning the full scope of his duties. He will complete a job description when he feels that he has enough experience to complete it accurately and thoroughly.
- Sienna House – Meeting is in the works try to settle on a time for the meeting and looking at setting up background check procedures.
 - ✓ **Report Accepted**

Activities: No one present

- Amanda has officially stepped down as chair of Activities Committee.
- Norm was nominated for Activities Committee Chair – no other nominations made
- Norm accepted
 - ✓ **Vote was held – Norm was voted in and accepted.**
- No report this month
- Activities Committee needs to submit a budget

Unity: *Anthony R.*

- In the process of figuring out what groups are active by using intergroup lists and district lists
- Will try to have a report for next month of active/inactive groups
- Still revising script for outreach packets
- Unity-fest Event cancelled due to Sober-fest event
 - ✓ **Report Accepted**

District 36: *Alicia S.*

- Attended conference – to set agenda for delegate to take to General Conference – a few of the many items discussed: (The entire conference agenda is available at area59aa.org)
 - Discussed a request to add a “YPAA sub-committee” to the service structure
 - Development of an AA safety pamphlet
 - Retirement of AA pamphlet “Too Young”
- Mini assemblies and delegates report 1 is June 10 and report 2 is June 24
 - ✓ **Report Accepted**

Archives: *Dave*

- Dave announced that he is stepping down as archives chair effective immediately
- He dropped off several totes containing the archives material which will be stored in the HAI office until further notice
- Dave will write a job description for the archive chair and submit it to central office
- Reps are asked to let their homegroups know that HAI is in need of an archives chair
- Group conscience is that the archives chair should have a minimum of 2 years sobriety
 - ✓ **Report Accepted**

Cumberland Valley Intergroup (CVI): No one present / No Report

Al-Anon: *Bonnie*

- Pat (old Al-Anon rep) stepped down
- Rotational rep will be present till the end of the year
- Looking into starting an Al-Ateen meeting at the Fellowship House
- Al-Anon convention at Shippensburg University the 2nd weekend in June
 - ✓ **Report Accepted**

OLD BUSINESS:

- Sub-committee job descriptions are to be submitted to Dianne in Central Office to be kept on file.
- Kevin has not yet made any progress on the development of the budget committee
- Chris B. will be working on the group inventory submitted questionnaires

NEW BUSINESS:

1. *Tom* – Announced event Sober-Fest II
 - Weekend event with 9 meetings (8 Saturday and 1 Sunday)
 - Expect 250-300 attendance
 - Want to ask homegroups to “buy” the meeting spots and run the meeting – that group then gets to keep the 7th tradition collection for that meeting.
 - Group concern was raised about “Selling” meeting spots and it was suggested that an alternative way of raising the money is explored
2. *Matt* – (Out of the dark group) – His homegroup conscience is requesting that the profit from last year’s unity event be donated to General Services.
 - *Jessi E* (Treasurer) noted the money which belonged to Unity was given to HAI long ago and that it can’t be retroactively changed.
3. *Billy* was nominated as HAI Rep to attend District Meetings
 - ✓ **Vote was held – Billy was voted in and accepted.**
4. New Hotline/Phone commitments:
 - **September:** Young Peoples Group

Meeting adjourned at 8:00pm

Closed with The Lord’s Prayer

LITERATURE REPORT

Mar EOM Intergroup Monthly Report 2017

4/6/2017

	Out	Donated	Total Cash Received
Out	\$2,096.00	\$1,124.00	\$872.00
To	\$2,224.20 *		

*(Actual cost of literature order \$2,109.09 - Savings \$115.11)

Number of Schedules made 75

Personal Copies made 0

Inventory

Total Inventory		\$3,733.56
Donations	Work Release (Mens)	\$347.00
	Treatment Center	\$139.25
	DC Men's Prison	\$165.00
	SCI Camp Hill	\$362.75
	Perry County	\$50.00
Notes	Total	\$1,124.00

HAI Intergroup Website Report 4/6/17

Website Report submitted by: Karen H. & Jose A.

- **Events & Sobriety News:** All events and meeting changes submitted have been kept up to date. Continue to encourage Home Groups to submit events to sobriety news. (Created a flyer for home groups to remind them).
 - Intergroup Inventory Questionnaire was posted after last meeting, it was removed 4-6-17.
 - Temporary ByLaws are still posted until May 4, 2017.

- **Functional Changes Completed:**
 - **On-Line Meeting List 2017:**
 - Meeting list re-done with new searchable configuration as well as mapping.
 - App is available for phones so you can see Harrisburg as well as countless other areas when traveling.
 - Request Groups double check their meetings and let me know about changes. Changes can be submitted right from the meeting detail page.
 - District 36 Pages have been updated, Now District and GSR's can communicate easier and share documentation.
 - Microsite has been created for PI, creating Website Committee Microsite this week.

- **Communication :** Quite a few messages come through the e-mail from the website. Literature requests are forwarded to literature. Newcomers are often directed to a meeting or someone to talk to. Meeting list changes and event updates. Also as usual spam.

- **Assistance/Help :** Now have a website committee started and am looking to recruit additional members. No website creation experience necessary. Only those who would like to help with content suggestions and future direction of the website. Committee will meet April 18th, 7 PM.

Please have anyone with website updates e-mail info@aaharrisburg.org.

Corrections Committee April Inter Group Report

Chair: Report from Chalie B

Reviewed dates for Corrections/Treatment Centers Evening Workshop in Sept 23rd or Sept 30th

Making sure all AA volunteer leads have the Bridging the Gap form for any inmate wanting to connect to AA day 1 out of prison.

Working on creating Corrections committee volunteer descriptions.

Reviewed all literature needs and we are very thankful to Harrisburg Intergroup for their support.

Robin W. , Mike A., and Chalie B meet with John Addison from DC Prison to get scheduling and completion of PREA training for all active AA volunteers / clean up volunteer listing and remove who are no longer attending or are interesting in attending AA mtg at the DC Prison.

DC Women Prison: Robin W. Reports

All going well / 18 to 20 women coming to the AA mtg / 3 new 2017 AA volunteers / 2 AA volunteers in process / Literature is good.

DC Men's Prison: Mike A. reports

Working with Chalie B on getting volunteers scheduled for PREA / Monday night AA mtg participation has been below average and we are monitoring those blocks / We need AA Volunteers / A case of 12/12 dropped off at the prison for John Addison

DCWWR Center: Report by Lisa K.

Things are going well / Sat Mtgs are going great with good attendance / Monday and Tuesday are average and we need AA Volunteers for Mon and Tues / Created a Face Book Group for the AA Women Volunteers and communication is good / Literature and AA folders and literature are being cleaned up

DCMWR Center: Ken H reports

Chalie B is catching up Ken to review DCMWR Center

Perry Cty Prison: Stevie T. report

AA volunteer turn over/ Marty W has passed on Volunteer lead to Stevie T. / 2 AA volunteers in process of getting clearance / AA volunteers are needed / Mtgs are being covered / Literature needs are good

SCI Camp Hill : Chalie B. Reports

Mtg are going well / Attendance is good / Need AA volunteers needed / Literature levels are good.

New Business Follow Up :

Work on speaker ideas for work shop and meet again end of April beginning of May to complete a workshop format and get speakers lined up. Work on the message to pass on in the workshop to possible new volunteers. Encourage current volunteers to come and bring new comers.